

Restructuring the system

When the charity, Wiltshire Wildlife Trust needed to move offices and unify their fragmented IT departments, Check-Tek helped create a more natural habitat for the organisation through integrating the whole system, offering training and ensuring the move went smoothly and successfully.

Integrating the system

The Trust had separate offices in Devizes and some networking but was internally segregated so each department had its own IT structure and software to suit its particular needs. The Trust now wanted to move to new premises in Devizes and asked Check-Tek to help get the systems ready for integration and provide IT support for the move. As part of integrating the system Check-Tek bought in a central file server which would store all information and provide e-mail and internet access for the whole organisation. To achieve the integrated e-mail and internet facilities Check-Tek installed Microsoft Back Office Small Business Server which provided users with shared internet, e-mail, calendar and contacts and combined this with network security. Anti-Virus software was also installed to protect the Trust's data along with a backup tape drive with software.

Flexible and cost-effective

As well as setting up the server and integrating the system, Check-Tek needed to get into the new premises before the move so that the offices could be cabled. Without desks and chairs it was difficult to plan where people would sit or move to in the future so Check-Tek provided cabinets and organised cabling and points for all possibilities. This provided a flexible and more cost-effective option than having to return at a later date to add other points. Once the cabling was complete, Check-Tek tested the server so that all the PCs could connect to the system straight away once the move had taken place. To ensure all the PCs worked with the server, Check-Tek upgraded network cards and updated operating systems where necessary.

Time to move

Once it was time to move Check-Tek installed and connected up existing computers and also installed a number of new computers that they had provided. E-mail software was installed and Check-Tek ensured all the connections were working. The move was successful and the server now had a structure to allow central holding of data whilst allowing different departments to keep their information separate. To ensure the system was used correctly and staff at the Trust were confident and familiar with the new software, Check-Tek provided training on the e-mail system and server based software. The Trust did not have a dedicated IT member of staff and so Check-Tek helped them to recruit a support assistant and also trained the new member of staff on the areas needed.

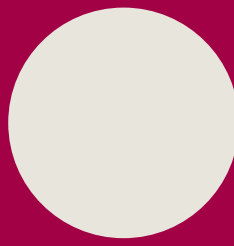
Ongoing support

The training meant that the new member of staff could deal competently with IT areas on a day-to-day basis, enabling the trust to become much more self-sufficient. Once the process was complete, Check-Tek continued to provide background support for the Trust to give extra help as and when needed.

“Check-Tek enabled us to integrate and update our IT systems with minimum disruption and provided us with the training to gain more independence – the move was highly successful and we have benefited greatly from our new IT solution and the support they have given to us.”

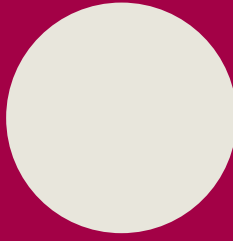
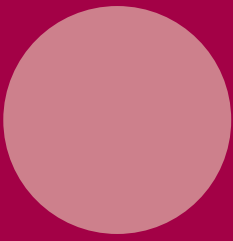
Wiltshire Wildlife Trust





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