



Proactive training solutions

A local Commercial Property Advisor was having difficulty adapting complicated spreadsheets. Check-Tek provided tailor-made training which gave them a solid foundation of skills for the future.

The main issue

The company used Excel spreadsheets to calculate profitability and show whether any costs are recharged against the rental income. Unfortunately they had been created by someone who had left the business and the new person entering information did not know how to adapt them. Check-Tek discussed their requirements in detail and then explained the different training options available.

Much better knowledge

The first option was a standard Advanced Excel course in Check-Tek's specially built training room.

The second option was for Check-Tek to analyse the spreadsheet and explain to the user the way they could add properties to it.

The third option was to train the user on Excel, concentrating on the areas they would need for their specific spreadsheet but also giving them a better knowledge of the potential

Check-Tek recommended the third option which had the benefit of enabling the individual to use the spreadsheet but also to change and improve the system.

Highly skilled

Before the training began, Check-Tek gained a full understanding of how the spreadsheet was constructed and then assessed the users skills.

This ensured the training was tailored to the clients's exact requirements and the user gained maximum benefit from the training. The training was carried out over two weeks in small sessions, allowing the user to raise questions in later sessions once they had practiced using the system.

Saving time

Now the local commercial property advisor is able to adapt the spreadsheet and re-write formulae so even more automated costing can be achieved, saving time and money and enabling them to get the most from their IT systems.

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